

SECTION: PROGRAMS
 TITLE: LESSON PLANS
 ADOPTED: January 11, 1999
 REVISED:

**DERRY AREA
 SCHOOL DISTRICT**

No. 111 LESSON PLANS	
<ol style="list-style-type: none"> 1. Purpose SC 510 2. Responsibility 	<p>To insure continuity of instruction, the Board requires lesson plans.</p> <p>To facilitate more effective instruction, lesson plans must be in the desks at all times and must be prepared at least one (1) week in advance. Plan books will be inspected and must conform to established guidelines.</p> <p>Teachers shall make thorough preparation for all daily lessons and shall prepare written plans reflecting such preparation.</p>
<ol style="list-style-type: none"> 3. Guidelines 	<p>The following guidelines shall be followed by teachers in preparing lesson plans.</p> <ol style="list-style-type: none"> 1. Strategic Goals – ties to objectives in Course of Study. 2. Short Range Goals (daily). 3. Topic outline of major points to be covered during daily lesson. 4. Activities listed and tied to goals. 5. Evidence of updating. 6. Plans for lessons at least one (1) week in advance. 7. Copies of handouts, worksheets, and tests attached in plan book. 8. Daily assignments listed. 9. Evidence of a variety of approaches being employed, i.e., lecture, discussion, A/V, reports, debates, interdepartmental study, etc.

No. 111 LESSON PLANS

- 10. Provide for continuity of instruction.
- 11. Evidence of short range (quizzes) and long range (unit tests) evaluation.
- 12. Evidence of periodic review activities.
- 13. Evidence that individual differences between class periods are recognized.

School Code
510